Agenda for the April 13th, 2017 Meeting of the Norman County Soil & Water Conservation District Board of Supervisors
8:00 to 10:00 am District Office Twin Valley, Mn 56584

1. Call to Order
2. Roll Call – Fill out Vouchers and approve agenda
4. Treasurers Report -- motion
5. Speakers: NRCS, Watershed
6. Unfinished Business
   A. Projects & Grants – report
   B. Buffer Program – report
   C. Pickup & Ranger Info - report
   D. TSA Meeting – report
   E. Office Remodel - report
   F. Other
7. New Business
   A. Cost Share – motion
   B. Audit Info
   C. Legislative Session - report
   D. Other
8. Adjourn Meeting – motion

Grants
NRBG (Water Plan, Wetland, Feedlot),
Discovery Farms, Capacity, AIS, Cost Share,
RIM, Observation Wells, Cons Delivery
Buffer Law Grant, MAWQCP

Meetings & Training
April 10 – Eken Meeting, Twin Valley
April 11 – TSA Restructure Meeting, Bemidji
April 12 – BWSR Committee Meeting, DL
April 11-13 – Feedlot Conference, Moorhead
April 13 – Board meeting
April 16 – GENE’S BIRTHDAY!!
April 24 – MSRS meeting at the office
April 26 – Envirothon
May 11 – Board Meeting

SWCD Programs and Services
Tree Planting and Maintenance
Conservation Delivery Program
Erosion Control & Water Management
Local Water Management Plan
Rainfall Monitoring Program
Wetland Conservation Act
Observation Well Monitoring
Feedlot Program
Aquatic Invasive Species Program
Reinvest in Minnesota – RIM
Buffer Law Program
Discovery Farms Water Sampling
MAWQCP (Certification Program)
Ag BMP Program
NRCS Programs
Education Days
Minutes for the March 9, 2017 SWCD board meeting

Minutes for the March 9, 2017, meeting of the Norman County Soil and Water Conservation District Board of Supervisors, District Office Twin Valley, Mn.

1. Call to Order
   The meeting of the Norman County SWCD Board of Supervisors was called to order by Chairman, Ron Thorsrud at 8:00 AM.
   
   A motion was moved by Rockstad, second by Tufte to approve the March agenda.
   
   Affirmative: 4 Yays   Opposed: 0 Nays
   Motion Carried

2. Roll Call
   Members Present
   Ron Thorsrud, Chairman
   Kelly Skaurud, Vice Chairman
   Erik Rockstad, Treasurer
   Bruce Tufte, Reporter
   Members Absent
   Gene Ueland, Secretary
   Others Present
   Lori Thronson, District Manager
   Mark Christianson, District Technician
   Courtney Hagedank, Conservation Technician
   Jessie Heitman, NRCS
   Ileana Rodriguez, NRCS
   Kevin Ruud, Watershed

3. Secretaries Report
   A motion was moved by Tufte, second by Rockstad to approve the February 9th, 2017 Secretaries Report.
   
   Affirmative: 4 Yays   Opposed: 0 Nays
   Motion Carried

4. Treasurers Report
   A motion was moved by Rockstad, second by Tufte to approve the February Treasurers Report.
   
   Affirmative: 4 Yays   Opposed: 0 Nays
   Motion Carried

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5. Speakers Reports:

NRCS: Working on Continuous CRP for trees with a couple folks that need to come in and sign papers. We had 26 EQIP applications with only 2 being funded. We are still in a hiring freeze so no DC hired in Ada. Jessie is doing the work and having another DC sign off on the paperwork.

Watershed: A couple of landowners were in to talk about drainage issues they are fighting over. Kevin explained the letter the board is sending to John Jaschke, BWSR about using RIM for the establishment of the Lower Wild Rice Corridor Habitat Restoration Project. Currently there are no RIM funds available for this area of the state. Kevin also asked our board to write a letter to Jaschke in support of RIM also.

6. Unfinished Business

A. Project Reports & Grants

Working with a landowner on designing and installing sediment basins. Talked about the cost share available, EQIP, state cost share or using capacity funds. Mark and Courtney attended RUSLE2 training in Ada at the FSA office. Tim from Discovery Farms is coming on March 22 to talk to us about doing some more monitoring in the county and going over last year’s results. They will also be changing out the water sampler bottles and using bags for collecting water samples. A guy from Otter Tail came to look at our lights and we will be replacing them with LED lights. We will submit the paperwork to Otter Tail for a rebate.

B. Buffer Program

We had a buffer meeting in Halstad on March 6th. Over 40 landowners were there. There were lots of questions on where to measure the buffer from the bank, who will do the enforcing, when the deadline is, etc. We showed some landowners their maps on the computer to see if they are in compliance.

C. County Commissioner Meeting

Courtney gave her feedlot annual report and the commissioners signed it, Mark talked about the buffer program and our office will be sending out letters to all the landowners along public waterways. The Commissioners talked about who should do the enforcing of the buffer program, no decision was made.

D. Water Plan Hearing

Lori gave a presentation to the Commissioners and the advisory group about the history of the water plan and the changes that have been made throughout the years. There was no one from the public that attended the hearing.

E. Area 1 Meeting

Roger Hemplill from DNR gave a report on the buffer map and changes they might make to it. Kathy Pullman, NRCS talked about how the state will be divided in bigger areas with less staff. LeAnn Buck, MASWCD gave a legislative update. There were around 60 folks that attended the meeting.

F. Other

None

7. New Business

A. Cost Share

A motion was moved by Skaurud, second by Tufte to approve the following cost share contract not to exceed 75%.

Affirmative: 4 Yays  Opposed: 0 Nays
Motion Carried

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Minutes for the March 9th, 2017 SWCD board meeting

#5-17  Bob Dahlen  Field Windbreak  $400  75%

A motion was moved by Rockstad, second by Skaurud to approve the following cost share payment not to exceed 50%.

Affirmative: 4 Yays  Opposed: 0 Nays
Motion Carried

#3-17  Jerry Hanson  Well Sealing  $487.50  50%

B. Approve Expenses for the Feedlot Conference

A motion was moved by Skaurud, second by Rockstad to approve paying expenses for the staff to attend the Feedlot Conference in Moorhead.

Affirmative: 4 Yays  Opposed: 0 Nays
Motion Carried

C. Master Joint Powers Agreement

A motion was moved by Rockstad, second by Tufte to approve signing the Master Joint Powers Agreement with BWSR for RIM.

Affirmative: 4 Yays  Opposed: 0 Nays
Motion Carried

D. Pickup and Ranger Info

The staff talked with the board about updating our Chevy Pickup, updating our trailer and updating the Ranger, getting new desks for Mark and Courtney. We will put the 95 Chevy Pickup out on bids. The staff will get some quotes for the board and bring to the next meeting.

E. Other

None

8. Adjourn meeting at 9:45

A motion was moved by Rockstad, second by Tufte to adjourn the meeting.

Affirmative: 4 Yays  Opposed: 0 Nays
Motion Carried

Dated ______________________  Respectfully Submitted:

___________________________________________
Gene Ueland, NCSWCD Board Secretary
Minutes for the March 20th, 2017 SWCD board meeting

1. Call to Order
The meeting of the Norman County SWCD Board of Supervisors was called to order by Chairman, Ron Thorsrud at 8:00 AM.

A motion was moved by Skaurud, second by Tufte to approve the March special meeting agenda.

Affirmative: 3 Yays   Opposed: 0 Nays
Motion Carried

2. Roll Call
Members Present
Ron Thorsrud, Chairman
Kelly Skaurud, Vice Chairman
Bruce Tufte, Reporter

Members Absent
Gene Ueland, Secretary
Erik Rockstad, Treasurer

Others Present
Lori Thronson, District Manager
Courtney Habedank, Conservation Technician

3. Approval of Labor and Materials Estimate for Office Remodel
A motion was moved by Skaurud, second by Tufte to approve the labor cost estimate from Thronson Construction, LLC of approximately $6,000 and the materials cost estimate of approximately $7,000 to finish remodeling of the office.

Affirmative: 3 Yays   Opposed: 0 Nays
Motion Carried
4. Adjourn Meeting at 8:25

A motion was moved by Skaurud, second by Tufte to adjourn the meeting.

Affirmative: 3 Yays    Opposed: 0 Nays
Motion Carried

Dated ________________________ Respectfully Submitted:

______________ Gene Ueland, NCSWCD Board Secretary